#### Tech Talk Attaching Photographs to Email

12/01/2008 Digital Photography Club of Annapolis Laurie Brice

Digital Photography Club of Annapolis



## Basic Steps

- Size your photograph (if you know how)
- Save your photograph (know where)
- Open your browser and email system
- Create a new email message
- Attach the file
- Send the message





## Email Systems Displayed

- Windows Photo Gallery
- Gmail
- Yahoo
- Verizon
- Microsoft Webmail
- Microsoft Outlook





#### Windows Photo Gallery



Digital Photography Club of Annapolis





#### Windows Photo Gallery



Digital Photography Club of Annapolis





### Windows Photo Gallery

Emailing: DSC_4326-small copy.jpg - Message (Plain Text)  Eile Edit View Insert Format Tools Actions Help  Send Accounts  A B I I E E E E E E E E E E E E E E E E E	DSC_4326-small copy.jpg 11/9/2008 3:24 PM 124 KB (504 x 700)
To <sub>1</sub> someone@somewhere	ដដដដ
<u>Bcc</u>	Add Tags
Subjett:       Enaling: DSC_4326-small copy.jpg         Attach       Impose for the point of the	2.8G IF-ED * <add caption=""></add>



Gmail Calendar Docur	nents Photos	<u>Reader</u>	<u>Web</u>	more <b>v</b>			
New! Colors and theme Check out the <u>Themes ta</u>	s b in Settings to	personaliz	ze the l	ook and	feel of your i	nbox o	or return to the
GMail <sup>TH</sup>				S	earch Mail	Sea	rch the Web
Compose Mail	CNN.com Re	cently Pub	lished/	Updated	- <u>Chavez ag</u> a	ain see	eks way past
Inbox Starred 🛠	Archive Select: All, N	Report Spa None, Read	am d, Unre	Delete ad, Star	More Actions red, Unstarre	▼ d	<u>Refresh</u>
Chats	🔲 🏫 Air F	orce Maga	zine O	nline	Daily Rep	port - D	Daily Report e
Drafts	📐 🖄 YouT	ube Servic	e		Subscrip	tion U	odate - Octob
All Mail							
<u>Spam</u>							
Trash							
Contacts							
- Chat							
Search, add, or invite							
		D				-	



Gmail Calendar Docum	nents Photos Reader Web more ▼					
New! Colors and theme Check out the Themes tak	New! Colors and themes Check out the Themes tab in Settings to personalize the look and feel of your inbox or return to					
	Search Mail Search the W					
Compose Mail	Send Save Now Discard					
Starred 🛠	To: ExhibitionLHOB@digitalphotoclub.us					
Sent Mail Drafts	Add Cc   Add Bcc					
All Mail Spam	Attach a file					
<u>Contacts</u>	B I <u>U</u> <i>F</i> - ⊤T- T <sub>s</sub> T <sub>2</sub> ≟					
<ul> <li>Chat</li> <li>Search, add, or invite</li> </ul>	 Laurie Brice					







Gmail Calendar Docum	ents Photos Reader Web more ▼			
New! Colors and themes Check out the <u>Themes tab</u> in Settings to personalize the look and feel of your inbox or return to the classic lo				
GMail by Google BETA	Search Mail Search the Web Create a f			
Compose Mail	Send Save Now Discard Draft autosaved at 1:34 AM (0 minutes aç			
Starred 🛠	To: ExhibitionLHOB@digitalphotoclub.us			
Chats Sent Mail	Add Cc   Add Bcc			
Drafts (1) All Mail	Subject:			
<u>Spam</u> <u>Trash</u>	DSC00265 copy.jpg (image/jpeg) 111.00K Attach another file			
Contacts	B I U J· ਜਾ· T₂ T₂ 😨 🕾 🗄 🖅 🖬 🖬 🖬 🖉 ≣ 🚍			
- Chat	Hi Sandy, here's my entry.			
Search, add, or invite	Thanks.			
● Lauren Brice Set status here ▼	 Laurie Brice			
dominic.querieri				







YAHOO! MAIL	<b>Hi, La</b> Sign (	uren ▼ <mark>  </mark> Available ▼ Dut   What's New   Mail Classic
🕹 Check Mail 🛛 🏹 New 🔻		Home Inbox 2 messages X New Email Message X
Q, Search Mail	Go	🖅 Send 🖉 Attach 🧧 Save Draft 🤷 Spelling 🔻 搭 Cancel
Click for your Credit Score: \$0		
s Inbox		Subject:
🔰 📡 Drafts		Subject
📑 Sent		Times New Poman - 12 - B / II 🖪 🥢 🙉 🕰
👌 Spam 🛛	Empty	
🗂 Trash	Empty	
Contacts	Add	
V 0 Online		
Calendar		
Notepad		
N 40 P		





Digital Photography Club of Annapolis







Verizon Mail Home   Verizon Central   Newsroom   Shop   My Account SEARCH				
Sign Out   Help	Feedb	ack   Basic Versio	on	
EMAIL INBOX 33 U	NREAD (	OF 33 MESSIGES		
⊕ <b>♀</b>	🖄 o	heck Mail 📝 Nev	w 🖄 Reply 🔯 Reply All 🖄 Forward 🖶	
	$\boxtimes$	From	Subject	
Inbox (33)		Flickr Mail	[Flicke] Recent activity on your photostream	
Drafts		Flickr Mail	[Flickr] You are tperry111(Thom)'s newest contac	
SentMail		Flickr Mail	[Flickr] Recent activity on your photostream	
- A SpamDetector		Flickr Mail	[Flickr] You are lack.paper.press' newest contac	
Trash		Flickr Mail	[Flickr] Recent activity on your photostream	
		Flickr Mail	[Flickr] Recent activity on your photostream	
		Flickr Mail	[Flickr] New items from friends	
		Flickr Mail	[Flickr] Your request to join FNIENDS! ~ Comm	
		Flickr Mail	[Flickr] Recent activity on your photostream	
		Flickr Mail	[Flickr] New items from friends	



verizon Mail Home   \	Verizon Central   Newsroom   Shop   My Account SEARCH
Sign Out   Help   F	Feedback Basic Version
EMAIL INBOX 33 UNR	READ OF 33 MESSAGES
①	My Pix
🕹 Inbox (33)	🛛 🔊 🖂 The Send 🔄 Save As Draft 🖪 Rich Text 🕈 Attach 📝 SpellCheck
Drafts	From: Ibricephoto@verizon.net
SentMail	To: someone@somewhere
SpamDetector	
Trash	Here they are!
	Laurie (Lauren) Brice
0	

Digital Photography Club of Annapolis





Digital Photography Club of Annapolis



Verizon Mail Home   Verizon Central   Newsroom   Shop   My Account Search	
Vericon       Mail Home   Verizon Central   Newsroom   Shop   My Account SEARCH         Sign Out       Help       Feedback       Basic Version         Image: Search of the state of the	



## Microsoft Webmail







### Microsoft Webmail

7	(	🚱 Untitled Message - Internet Explorer provided by Dell				
2	http://webmail.afa.org/exchange/itjobs/Drafts/?Cmd=new					
Ľ	=	🖃 Send 🛃 🎒 🎉 🥙 🕕 🍇 🕴 🕒 Options 🔞 Help				
2	F					
		To someone@somewhere				
Н		<u>C</u> c				
Ш		<u>B</u> cc				
Ш		Subject: My Pix				
e	1	Attachments:				
l		Normal • A Arial • 10 • A B I U = = = = = =				
Ш						
Ш		Here they are!				
Ш						
Ш		Lauren P. Brice (Laurie)				
Ш		Air Force Association				
Ш		1501 Lee Highway				

Digital Photography Club of Annapolis







Digital Photography Club of Annapolis





### Microsoft Webmail

	🍯 My Pix - Inter	net Explorer provided by Dell
0	🕖 http://webm	ail.afa.org/exchange/itjobs/Drafts/?Cmd=new
2	Send 🗖 🛃	🏂 🍄 🕕 🍇 🧜 🦆 Options 🥥 Help
	<u> </u>	someone@somewhere
	<u>C</u> c	
	<u>B</u> cc	
	Subject:	My Pix
	Attachments:	DSC00265 copy.jpg(110KB)
	Normal 👻	A Arial → 10 → A B I U = = = :=
/e	Here they are Lauren P. Br Director of Ini Air Force Ass 1501 Lee Hig Arlington, VA	ice (Laurie) formation Technology sociation hway 22209-11988

Digital Photography Club of Annapolis











Mail		Inbox
Favorite Folders		t 0 From Subjec
Inbox (41) Sent Items Unread Mail (41) All Mail Folders	My pix - Message <u>Eile Edit V</u> iew Insert F <u>o</u> rmat	<u>T</u> ools T <u>a</u> ble <u>W</u> indow Contrib <u>u</u>
Personal Folders  Personal Folders  Drafts  The provided strems  Drafts  Folders  Folders	Attach as Adobe PDF Attach as Adobe PDF Send Accounts - This message will be sent File This message will be sent I File Cc Bcc	▲♥ (1),   ,   ,
<ul> <li>Family</li> <li>Friends</li> <li>IIBA-Business</li> <li>Jobs</li> <li>McAfee Anti-</li> <li>My Computer</li> <li>Photography</li> <li>Shopping</li> <li>Travel</li> </ul>	Subject: My pix Arial Here they are!	• 10 • <u>A</u> • <u>B</u> <u>I</u>











dicrosoft Outlook	
the part part of another	My pix - Message
A A A A Margar	File Edit View Insert Format Tools Table Window Contr
(i dagata	Attach as Adobe PDF
1	[ 📰 Send   Accounts 🕶   🕕 👻   🔛 🍇 / 🖂 📍 🦊   🎔   🖄 🛛 Opt
	This message will be sent via Ibricephoto.
The set one and fame has a	To someone@somewhere
A Contraction of the second se	1 Cc
a later of a second sec	Bcc
Colourna 🛦	Subject: My pix
∕licrosoft Outlool	Attach DSC00265 copy.jpg (110 KB)
-	E 🛃 🔏 👗 Arial - 10 - A - B I
	Here they are
	There they are
vlicrosoft Outloo⊦	



## Caution!

- Most email systems allow a message size no greater that 10 Mb
- Some systems set the limit to 5 Mb
- Many virus and spam filters will block messages containing .zip files ESPECIALLY if they are password protected





# Still Having Trouble?

- Review HELP for working with files
  - Saving (creating)
  - Copying
  - Deleting
  - Creating folders
  - Moving files between folders





Digital Photography Club of Aunapolis

